



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ONE ASSOCIATION

Please check your application to be sure it includes the following information:

- _____ names of all household members and their birth dates (whether or not related)
- _____ the best day time phone number for contact purposes
- _____ total household income from all working household members (23 years and older, whether or not related)
- _____ application ***MUST BE*** signed and dated for consideration

Documentation for all income MUST be submitted with the application if it applies to your household;

- _____ pay stubs covering one month from **EACH** working household member (23 years and older)
- _____ unemployment benefit documentation from **EACH** household recipient
- _____ Social Security or SSI benefit documentation from **EACH** household recipient
- _____ child support documentation; either a copy of the court order or a bank statement showing a regular deposit schedule for one month
- _____ TAFDC (housing) allotment documentation
- _____ documentation of any retirement income received by a household member
- _____ documentation of any other income received on a regular monthly basis by a household member
- _____ copy of this year's Federal Tax Return, 1040 (first two pages), 1040A or 1040EZ from all working household members who filed in the current year
- _____ if you did not file taxes, you must provide a *Verification of Non-filing Status* letter. You may obtain a copy by calling the IRS at **1-800-829-1040**

YMCA OF GREATER SPRINGFIELD

OUR MISSION: To serve the human needs in greater Springfield by providing programs that promote lifelong personal growth and the balanced development of spirit, mind and body for all



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Greater Springfield Y Family Center- Childcare Scholarship Check List

Financial Aid applications can be submitted by various methods listed below.

In person:

Springfield YMCA-Tower Square 1500 Main Street Springfield Ma. 01115
Scantic Valley- 45 Post Office Park, Ste1, Wilbraham Ma. 01095

MAIL: P.O Box 15329, Attn: Education Department, Springfield Ma. 01115

E-mail: schoolagereg@springfieldy.org for **school age registration** or
campregistrationforms@springfieldy.org for **camp registration**.

Fax: 413-737-4425 When faxing your information please follow up to ensure your documents were received.

- When submitting a Childcare Scholarship Application, please check to make sure you include all necessary paperwork pertaining to your HOUSEHOLD income. This will ensure processing in a timely manner. **Incomplete documents will not be processed.**
- To qualify for a childcare scholarship, parents must be working or attending school with no adult at home to care for their children. Educational, medical and hardship situations will be taken into consideration.
- Foster Parents/Guardians only need to provide documentation, legally placing the child(ren) in their care.

IMPORTANT: Please contact the Youth Desk with any questions. Also, if you are renewing or reapplying for a scholarship, *you will not be considered if you have an outstanding balance on your account.*

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